

Londonderry Budget Committee

Meeting Minutes

March 28, 2019

The Budget Committee meeting was held at 7:00 PM, in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, New Hampshire 03053.

Present: Kirsten Hildonen-Chair, Tim Siekmann-Vice Chair, Christine Patton-Secretary, Chad Franz-Member at Large, Steve Breault-Member at Large.

- I. **CALL TO ORDER:** The meeting was called to order at 7:06 PM by Ms. Hildonen.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was led by Mr. Franz.
- III. **PUBLIC COMMENT:** Public comment opened by Ms. Hildonen. There was no noted public comment.
- IV. **ACCEPTANCE OF MINUTES:** Acceptance of minutes for January 24, 2019, and February 28, 2019, opened by Ms. Hildonen.
 - a. January 24, 2019 minutes contains all Warrant Article and Mr. Daniel Bouchard's comments regarding School Resource Officers.
 - b. February 28, 2019 minutes contain public comment from Mr. Chad Franz inviting the Londonderry residents to a meet & greet with the other candidates running in the upcoming election and Ms. Patton's desire for reelection.
- V. **COMMITTEE BUSINESS:**
 - a. Election of Officers

The committee opened up with the election of officers with a conversation and discussion before a vote. Due to his experience and it being his last year on the budget committee, Mr. Siekmann expressed his desire for chair with Ms. Patton as vice chair. There was an additional conversation regarding secretary, and Mr. Franz stated he'd accept that position.

A unified motion for the slate of officers was made by Ms. Hildonen with:

Mr. Siekmann as Chair
Ms. Patton-Vice Chair
Mr. Franz-Secretary

The motion was moved by Mr. Siekmann and seconded by Ms. Patton. The motion passed 5-0.

Londonderry Budget Committee

Meeting Minutes

March 28, 2019

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Greg Warner				X
Kirsten Hildonen	X			
Kyle Foden				X
Steve Breault	X			
Tim Siekmann	X			

b. Appointment of Liaisons

By consensus, members have volunteered to liaison for the following committees/departments:

Capital Improvement Plan Committee:	Ms. Patton-primary Mr. Breault-alternate
Town Council:	Ms. Hildonen-primary Mr. Breault-alternate
Schools:	Mr. Franz-primary Mr. Siekmann-alternate
Police Department:	Ms. Hildonen
Department of Public Works:	Mr. Breault
Fire Department:	Mr. Siekmann

c. Communication Guidelines

Ms. Hildonen gave the guidelines, rules and regulations on communication as a committee. She informed us the town e-mail was public record and subject to the Freedom of Information Act and shall be used for all official business. We were also instructed to not to give our opinions as a group outside of regular meetings as it would be an illegal quorum.

d. Review 2019/20 regular meeting schedule

The regular budget committee meeting is typically scheduled for the 4th Thursday of every month. Ms. Hildonen gave a brief breakdown of the upcoming schedule. A complete list of upcoming meetings is listed at the end of this document.

Londonderry Budget Committee

Meeting Minutes

March 28, 2019

e. Invitation of Town, School, & Department Heads

The committee discussed inviting the various department heads to brief us with an assessment of their respective budgets, before the new fiscal year. Scheduling will be determined at the April 25, 2019 meeting.

VI. ADJOURNMENT: A motion to adjourn moved by Ms. Patton and seconded by Ms. Hildonen. The motion passed 5-0.

The meeting was adjourned at 7:49 PM.

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Londonderry Budget Committee

Meeting Minutes

March 28, 2019

(SCHEDULE OF UPCOMING MEETINGS)

- a. Thursday, April 25, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- b. Thursday, May 23, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- c. Thursday, June 27, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- d. Thursday, July 25, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- e. Thursday, August 22, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- f. Thursday, September 26, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- g. Thursday, October 24, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- h. **Thursday, November 21, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053. [Third Thursday of the month; fourth Thursday is Thanksgiving]
- i. Thursday, December 26, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- j. Thursday, January 23rd, 2020 at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- k. Thursday, February 27th, 2020 at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.